



## Impounding Payroll Taxes

(Complete Payroll, Full Service Payroll, and Assisted Payroll)

The following table shows how payroll taxes are impounded (withdrawn for your payroll bank account) in Full Service Payroll and Assisted Payroll and compares it to how payroll taxes are currently impounded in Complete Payroll.

<b>Complete Payroll</b> (to be discontinued 12/31/2011)	<b>Full Service Payroll</b>	<b>Assisted Payroll</b>
<p>Payroll taxes are withdrawn from your payroll bank account <b>every payroll</b>.</p>	<p>Payroll taxes are withdrawn from your payroll bank account <b>when they're due to the agency</b>, not every payroll.</p> <p>If you'd rather have your payroll taxes withdrawn every payroll, note the following:</p> <ul style="list-style-type: none"><li>• <b>Federal:</b> You can ask your Full Service Payroll service representative to set up your federal tax payments as Semi-Weekly. That way your federal payments will be withdrawn from your payroll bank account when you run your payroll.</li><li>• <b>State:</b> At this time we cannot modify the impound date for state tax payments, so they will continue to be withdrawn two days before they are due.</li></ul> <p>States subject to SUI are withdrawn quarterly, mid-month of the filing month.</p>	<p>Payroll taxes are withdrawn from your payroll bank account <b>every payroll</b>.</p>